

REVISED AGENDA

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

July 14, 2016

SECTION I – GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF APRIL 29, 2016, MEETING

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

C. PRESIDENT’S REPORT

D. APPROVAL OF RECOMMENDATION TO RENAME THE ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee is a standing committee of the USI Board of Trustees. The committee engages in discussions and makes policy recommendations related to the academic mission of the University. The Committee also monitors and makes recommendations to the Board regarding the institution's policies, plans, and initiatives for student recruitment, retention, and financial assistance. To more correctly describe the Committee, a recommendation will be made to change its name to the Academic Affairs and Enrollment Management Committee.

Approval of a staff recommendation to change the name of the Academic Affairs Committee to the Academic Affairs and Enrollment Management Committee is recommended.

E. RECOMMENDATION OF AMENDMENT TO BOARD OF TRUSTEES BYLAWS

Article V Section 2 of the Bylaws of the University of Southern Indiana Board of Trustees ("Board") states "These bylaws may be altered, amended, or repealed at any meeting of the Board of Trustees by a majority vote of the members of the Board of Trustees, provided that the Amendment was presented in writing at the previous meeting of the Board of Trustees." The following amendment will be presented to the Board for approval at its next meeting on September 1, 2016.

BE IT RESOLVED, that it is proposed that Article V of the Bylaws of the University of Southern Indiana Board of Trustees be amended to read:

Article V. Committees

BE IT FURTHER RESOLVED, that it is proposed that the Bylaws of the University of Southern Indiana Board of Trustees be amended to include Article VI.

Article VI. Amendments (formerly Article V).

BE IT FURTHER RESOLVED, that it is proposed that the Bylaws of the University of Southern Indiana Board of Trustees be amended to include Section 1 of Article V.

Section 1. Executive Committee. The Executive Committee consists of the officers of the Board of Trustees (Chair; First Vice Chair; Second Vice Chair; Secretary). The president of the University is an ex officio member of the Executive Committee; without vote.

BE IT FURTHER RESOLVED, that it is proposed that the Bylaws of the University of Southern Indiana Board of Trustees be amended to include Section 2 of Article V.

Section 2. Standing Committees

(a) Academic Affairs and Enrollment Management Committee (Exhibit I-A). The Academic Affairs and Enrollment Management Committee shall consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee Chair. The Chair of the Board of Trustees is an ex officio member of the Academic Affairs and Enrollment Management Committee with the privilege of voting. The President of the University is an ex officio member without vote. The Committee shall meet at least four times annually, with regular reports to the full Board. The Academic Affairs and Enrollment Management Committee is responsible for reviewing and making recommendations to the Board of Trustees regarding the institution's academic mission, as well as policies and resources needed to realize that mission, and to ensure the quality and integrity of each of the University of Southern Indiana's academic programs. The Committee also monitors and makes recommendations to the Board regarding the institution's policies, plans, and initiatives for student recruitment, retention, and financial assistance. The Committee shall provide governance oversight on such matters as academic program development, review, accreditation and discontinuance; faculty tenure; major academic initiatives; maintain an appropriate balance among teaching, research/scholarship and service; and recruitment and retention programs and plans.

(b) Finance/Audit Committee (Exhibit I-B). The Finance/Audit Committee will consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee chair. The Chair of the Board of Trustees is an ex officio member of the Finance/Audit Committee with the privilege of voting. The President of the University is an ex officio member of the Committee without vote. The Committee shall meet at least four times per year with regular reports to the Board. The Finance/Audit Committee is responsible for reviewing and making recommendations to the Board of Trustees regarding the institution's financial accounting and financial reporting, internal controls, risk management, proposed financial budgets and goals and to assist the Board in fulfilling its responsibilities to oversee the financial management of the University of Southern Indiana.

BE IT FURTHER RESOLVED, that it is proposed that the Bylaws of the University of Southern Indiana Board of Trustees be amended to include Section 3 of Article V.

Section 3. Nominating Committee. An ad hoc committee, the Nominating Committee is appointed by the Chair at the May meeting of the Board of Trustees. The committee prepares a slate of officers to be elected at the Annual Meeting of the Board. It also reviews and revises the policy statement on Board leadership, which has guided the Nominating Committee since the statement was adopted by the Trustees in 1986:

"It is the sense of the Nominating Committee that the leadership of the officers of the Board of Trustees should be balanced between the elements of continuity and change – continuity to provide a kind of stability in the leadership of the Board; change to take advantage of the talents of the several members of the Board."

"To that end, without establishing maximum terms of office for any officer position of the Board, it is recommended that, at each annual election of officers, the Board consciously consider the values both of continuity and change for each officer position and of the development of new leadership among the Board and the University officers.

BE IT FURTHER RESOLVED, that these proposed amendments be voted upon for adoption at the next meeting of the University of Southern Indiana Board of Trustees.

SECTION II – FINANCIAL MATTERS

A. APPROVAL OF MISCELLANEOUS FEES FOR 2016-2017

Miscellaneous Fees are those fees (other than Contingent, Academic Facilities, Student Services, and Technology Fees) charged to some, but not necessarily all, students in the course of their attendance. A schedule of proposed Miscellaneous Fees for 2016-2017 is in Exhibit II-A.

Approval of the proposed Miscellaneous Fees for 2016-2017 (Exhibit II-A) is recommended.

B. REVIEW OF SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES FOR 2016-2017

Review of mandatory student fees for 2016-2017 summarized in Exhibit II-B.

C. APPROVAL OF ANNUAL OPERATING BUDGETS

The recommended Current Operating Budget for fiscal year 2016-2017 will be presented. The recommendation is for a balanced budget based upon estimates of fee revenue, State appropriations, and other available sources summarized in Exhibit II-C.

Approval of the Annual Operating Budgets (Exhibit II-C) is recommended.

D. APPROVAL OF AUTHORIZATION OF FINANCIAL AID AWARDS

Approval of the following Authorization for Financial Aid Awards is recommended.

Pursuant to Indiana Code 21-15-2-1 which provides for awarding financial aid to students from existing resources, the University of Southern Indiana Board of Trustees delegates to the President of the University of Southern Indiana the responsibility to approve financial aid recommendations for students within the 2016-2017 budgetary capabilities.

E. APPROVAL OF RESOLUTION REGARDING BANK DEPOSITORIES AND WIRE TRANSFER AUTHORIZATIONS

At its meeting on July 9, 2015, the Board of Trustees approved a resolution regarding bank depositories and wire transfer authorizations.

Approval of the following resolution to update the procedures is recommended:

WHEREAS, the University wishes to update the list of banks designated as depositories in which funds may be deposited and to update the authorizations required for transactions with the depositories;

THEREFORE BE IT RESOLVED the Banterra Bank, Boonville Federal Savings Bank, Evansville Commerce Bank, Fifth Third Bank, First Federal Savings Bank, First Financial Bank, First Security Bank, German American Bancorp, JP Morgan Chase Bank, Legence Bank, Lynnville National Bank, Old National Bank of Evansville, PNC Bank, Regions Bank, United Fidelity Bank, and U.S. Bank be and hereby are designated as depositories in which funds of this Corporation may be deposited by its officers, agents, and employees; and

FURTHER RESOLVED that the Treasurer is authorized to sign (including using electronic and facsimile signatures) any and all checks, drafts, and orders (including orders or directions in informal or letter form, against any funds at any time standing to the credit of this Corporation with said Bank, and that the said Bank hereby is authorized to honor any and all checks, drafts, and orders so signed, including those drawn to the individual order of such officer without further inquiry or regard to the authority of said officer or the use of said checks, drafts, and orders, or proceeds thereof; and

FURTHER RESOLVED that the Treasurer or Assistant Treasurer of the University of Southern Indiana are authorized to enter into a Funds Transfer Agreement with the aforementioned Banks; and

FURTHER RESOLVED that the Treasurer, the Assistant Treasurer, the Controller, the Assistant Controller, and the Payroll Manager be designated as the officers of the University authorized to make wire transfers; and

FURTHER RESOLVED that each of the foregoing resolutions shall continue in force until express written notice of its rescission or modification has been received by the said Bank, but if the authority contained in them should be revoked or terminated by operation of law without such notice, it is resolved and hereby agreed for the purpose of inducing the said Bank to act thereunder, that the said Bank shall be saved harmless from any loss suffered or liability incurred without such notice.

F. APPROVAL OF CONSTRUCTION CHANGE ORDER

Construction change order requiring approval of the Board of Trustees is summarized in Exhibit II-D.

Approval of the change order is Exhibit II-D is recommended.

G. REVIEW OF CONSTRUCTION CHANGE ORDERS APPROVED BY VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

The construction change orders approved by the vice president for Finance and Administration (Exhibit II-E) will be reviewed.

H. UPDATE ON CURRENT CONSTRUCTION PROJECTS

A report will be presented on current construction projects. Exhibit II-F includes a summary of the cost and funding sources for each project.

I. REVIEW OF THE TEN-YEAR 2017-2027 CAPITAL IMPROVEMENT PLAN AND 2017-2019 BIENNIAL OPERATING BUDGET REQUEST

The Ten-Year Capital Improvement Plan for 2017-2027 and the Operating Budget Request for 2017-2019 will be reviewed. The 2017-2019 Capital Improvement Budget Request, of which the ten-year capital plan is a part, will be submitted to the Indiana Commission for Higher Education and the State Budget Agency in September 2016. The 2017-2019 Operating Budget Request also will be submitted at that time, pending approval by the Board of Trustees at its meeting on September 1, 2016.

SECTION III – PERSONNEL MATTERS

A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS

The following faculty retirements will be reviewed.

Assistant Professor of Occupational Therapy Janet R. Kilbane, in accordance with the revised retirement policy, will retire effective July 1, 2017, after 22 years of service, including leave with pay from January 1, 2017, to June 30, 2017.

Professor of Accounting Mehmet C. Kocakulah, in accordance with the revised retirement policy, will retire effective July 1, 2017, after 30 years of service, including leave with pay from January 4, 2017, to May 3, 2017.

Professor of Sociology Anne A. Statham, in accordance with the regular retirement policy, will retire effective December 19, 2017, after 10.5 years of service.

B. APPROVAL OF EMERITUS STATUS

Approval of the following emeritus titles is recommended.

Assistant Professor Emerita of Occupational Therapy Janet R. Kilbane

Professor Emeritus of Accounting Mehmet C. Kocakulah

Professor Emerita of Sociology Anne A. Statham

University of Southern Indiana Academic Affairs & Enrollment Management Committee Charter

Purpose:

The Academic Affairs and Enrollment Management Committee (“Committee”) is responsible for reviewing and making recommendations to the Board of Trustees (“Board”) regarding the institution’s academic mission, as well as policies and resources needed to realize that mission, and ensure the quality and integrity of each of University of Southern Indiana’s academic programs. The Committee also monitors and makes recommendations to the Board regarding the institution’s policies, plans and initiatives for student recruitment, retention, and financial assistance. The Committee shall provide governance oversight on such matters as academic program development, review, accreditation and discontinuance; faculty tenure; major academic initiatives; maintain an appropriate balance among teaching, research/scholarship and service; and recruitment and retention programs and plans.

Membership

The Academic Affairs and Enrollment Management Committee will consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee Chair. The trustees should endeavor to be knowledgeable about University academics at the governance level.

The University’s Provost and the Vice President for Enrollment Management will serve as staff and primary liaisons to the Committee.

Meetings

The Academic Affairs and Enrollment Management Committee shall meet at least four times annually, with regular reports to the full Board. Additional meetings may be held as the circumstances dictate. The meetings will be open to the public, and the Committee will invite members of the administration, faculty or others to attend meetings and provide pertinent information.

Committee Authority and Responsibilities

The Committee should have the power and authority to perform the following duties and fulfill the following responsibilities:

Primary Governance Role in Academic Affairs:

- Regularly review pertinent academic program data and policies to ensure that they reflect the University’s mission, priorities and strategies.
- Review proposals for new academic programs, information from periodic program reviews and accreditation processes, and proposals for the discontinuance of any academic programs.
- Ensure appropriate alignment between the University’s mission and strategic plan, and ensure that programs are appropriate to respond to student interest and professional workforce needs.
- Ensure that the academic budget reflects the institution’s academic mission and priorities.
- Ensure that the institution assesses the effectiveness of its academic programs.

- Ensure that University of Southern Indiana's strategic plan is built upon a comprehensive academic plan.
- Monitor the integration of information and technology into University of Southern Indiana teaching and learning.
- Review University of Southern Indiana data and peer institution data regarding educational status, performance, quality and value, and ensure that performance standards are appropriately set and met.
- Review findings from regional [Higher Learning Commission] and program accreditation reviews and monitor the progress of institutional responses to any recommendations from those reviews.
- Take responsibility for serving as diligent and knowledgeable Board members regarding academic programs and policies.

Primary Governance Role in Enrollment Management:

- Ensure that the University's policies, plans, goals and objectives for student recruitment, retention, and financial aid support the University's institutional mission;
- Ensure student recruitment, retention and financial aid policies and practices comply with state and federal regulations and guidelines;
- Ensure that resources dedicated to the areas within enrollment management are appropriate to support the University's strategic policies, plans and goals.
- Review and monitor progress on the institution's enrollment management plan.
- Monitor the performance of the University's student recruitment, financial aid, and retention functions, taking into consideration the goals approved by the Board, the University's past performance and the performance of peer institutions.

Because this Committee has a broad range of duties, a minimum of two meetings each year should focus solely on Academic Affairs, and a minimum of two meetings each year should focus solely on Enrollment Management.

University of Southern Indiana Finance/Audit Committee Charter

Purpose:

The Finance/Audit Committee (“Committee”) is responsible for reviewing and making recommendations to the Board of Trustees (“Board”) regarding the institution’s financial accounting and financial reporting, internal controls, risk management, proposed financial budgets and goals and to assist the Board in fulfilling its responsibilities to oversee the financial management of the University of Southern Indiana.

Membership

The Finance/Audit Committee will consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee chair. Each Committee member must be independent of management of the University and free of any relationship that would impair such independence. Members may not receive consulting, advising or other fees from the University or any affiliated foundation or entity related to the University.

The majority of the Committee members should have working knowledge of basic financial statements.

The University’s Chief Financial Officer and Internal Auditor serve as staff to the committee.

Meetings

The Finance/Audit Committee shall meet at least four times per year with regular reports to the Board. Additional meetings may be held as the circumstances dictate. The meetings will be open to the public, and the Committee will invite members of the administration, faculty or others to attend meetings and provide pertinent information. The Committee may, from time to time, schedule joint meetings with other standing committees of the Board.

Committee Authority and Responsibilities

The Committee should have the power and authority to perform the following duties and fulfill the following responsibilities:

Internal Controls and Audit

- Review the University’s accounting and financial-reporting controls with senior management.
- Make certain that the internal auditors keep the Committee informed about deficiencies in internal controls, as well as any instances of fraud, unlawful acts and other audit-related matters.
- Ensure that internal-control recommendations made by internal and State of Indiana auditors have been implemented by the University.
- Approve which aspects of internal-controls and compliance procedures should be tested annually by internal and external auditors.
- Understand the nature of significant deficiencies and material weaknesses reported to the Committee.

Financial Statements and Risk Management

- Receive and review the University's annual financial reports and recommend the reports to the full Board. These reports shall include, but not be limited to, the annual external auditor's report on financial statements and the adequacy of internal control.
- Monitor the financial performance of the Institution against the approved budget.
- Establish and monitor formal risk-management programs for finance, compliance and reputational risks, and report major financial risks and the University's risk management activities.

Compliance

- Review the effectiveness of the University's system for monitoring compliance with laws and regulations.
- Review the effectiveness of and any issues arising from the University's annual reporting on conflict-of-interest disclosures for faculty, staff and members of the Board.
- Review the University's ethics and conflict-of-interest policies on an annual basis and make recommendations to the Board for changes as appropriate.
- Establish and maintain whistleblower policies and practices.
- Review and re-assess the adequacy of this charter annually and propose changes to the Board for approval.

MISCELLANEOUS FEES FOR 2016-2017

1. Laboratory and Miscellaneous Fees

<u>Fee Name</u>	<u>2015-2016 Fee</u>	<u>2016-2017 Fee</u>	<u>Effective Date</u>	<u>Last Changed</u>
Application Fee	40.00	40.00	08/22/16	08/20/12
Assessment Fee	125.00	125.00	08/22/16	08/24/15
Audit Fee (plus applicable lab fee)	35.00	50.00	08/22/16	08/30/93
Counseling Service Fee	25.00	25.00	08/22/16	08/25/14
Departmental Exams Fee	15.00	25.00	08/22/16	08/29/95
Distance Learning Fees:				
Learning Center Fee **	25.00	25.00	08/22/16	08/30/99
Delivery Fee **	10.00	10.00	08/22/16	08/30/99
Non-Resident Delivery Fee **	30.00	30.00	08/22/16	08/24/15
Supply Fee	100.00	100.00	08/22/16	07/01/94
Engineering Undergraduate Program Fee **	75.00	75.00	08/22/16	08/24/15
Enrollment Fee	100.00	150.00	08/22/16	08/22/11
Health Professions Insurance	20.00	20.00	08/22/16	08/20/12
Health Center Services Fee	47.00	47.00	08/22/16	08/31/98
Housing Living Learning Community Fee	10.00	10.00	08/22/16	08/20/12
Housing Student Activity Fee	25.00	25.00	08/22/16	08/20/12
International Student Fee	150.00	150.00	08/22/16	08/25/14
Laboratory Fee (College of Science and Engineering)	75.00	75.00	08/22/16	08/24/15
Laboratory Fee (all other colleges)	50.00	50.00	08/22/16	08/20/12
Late Registration Fee Week 1	35.00	50.00	08/22/16	08/20/12
Late Registration Fee Beginning Week 2	125.00	150.00	08/22/16	07/01/06
Matriculation Fee (all new and transfer students)	150.00	175.00	08/22/16	08/24/15
Nursing DNP Program Fee **	150.00	150.00	08/22/16	07/01/14
Nursing Program Fee (BSN) *	500.00	500.00	08/22/16	07/01/14
Nursing Program Fee (MSN) **	100.00	100.00	08/22/16	07/01/14
Nursing RN Completion Program Fee **	50.00	50.00	08/22/16	07/01/14
Occupational Therapy Clinical Fee	75.00	75.00	08/22/16	08/20/12
Occupational Therapy Program Fee (MSOT) **	100.00	100.00	08/22/16	07/01/14
Payment Plan Fee	30.00	35.00	08/22/16	07/01/95
Payment Plan Late Fee	25.00	25.00	08/22/16	08/30/99
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	08/22/16	09/02/97
Special Course Fee (varies by course; maximum amount)	300.00	300.00	08/22/16	08/07/01
Student Activity Fee	50.00	100.00	08/22/16	08/20/12
Studio Fee	50.00	50.00	08/22/16	08/20/12
Study Abroad Fee	100.00	300.00	08/22/16	08/29/05
Transcript Fee	20.00	50.00	08/22/16	08/20/12
Transportation Fee:				
8 or more credit hours per semester	115.00	125.00	08/22/16	08/24/15
>3 and <8 credit hours per semester	92.00	100.00	08/22/16	08/24/15
3 or fewer credit hours	69.00	75.00	08/22/16	08/24/15

* per semester / semesters three (3) through completion

** per credit hour

SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES
2016-2017 and 2015-2016

STUDENT FEES 2016-2017
(per semester credit hour)

	<u>UNDERGRADUATE</u>		<u>GRADUATE</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$168.87	\$168.87	\$285.58	\$285.58
Academic Facilities	37.10	37.10	37.10	37.10
Student Services	23.85	23.85	23.85	23.85
Technology	5.00	5.00	5.00	5.00
Non-Resident		341.40		341.42
	_____	_____	_____	_____
Total	\$234.82	\$576.22	\$351.53	\$692.95

Prior Year Student Fees for Comparison

STUDENT FEES 2015-2016
(per semester credit hour)

	<u>UNDERGRADUATE</u>		<u>GRADUATE</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$155.62	\$155.62	\$265.62	\$265.62
Academic Facilities	43.80	43.80	43.80	43.80
Student Services	23.50	23.50	23.50	23.50
Technology	5.00	5.00	5.00	5.00
Non-Resident		326.04		328.27
	_____	_____	_____	_____
Total	\$227.92	\$553.96	\$337.92	\$666.19

OTHER MANDATORY FEES

University Services Fee

8 or more credit hours per semester	\$30.00
More than 3 and fewer than 8 credit hours per semester	\$22.75
3 or fewer hours per semester	\$10.00

The University Services Fee amounts shown above are for 2016-17 and 2015-16

CURRENT OPERATING BUDGET SUMMARY

	Approved Budget 2015-16	Budget Change	Approved Budget 2016-17
INCOME			
State Appropriation - Operating	44,393,481	465,078	44,858,559
State Appropriation - Line Items	320,450	0	320,450
State Appropriation - Fee Replacement	10,041,357	(1,066,825)	8,974,532
Student Fees	47,468,263	4,025,094	51,493,357
Other Income	5,872,453	322,471	6,194,924
TOTAL	108,096,004	3,745,818	111,841,822

MAJOR EXPENSE CLASSIFICATION

Personal Services	78,833,875	1,108,175	79,942,050
Supplies and Expense	24,744,358	2,228,854	26,973,212
Repairs and Maintenance	2,690,912	381,629	3,072,541
Capital Outlay	1,826,859	27,160	1,854,019
TOTAL	108,096,004	3,745,818	111,841,822

FUNCTIONAL EXPENDITURE CLASSIFICATION

Instruction	55,541,968	1,042,297	56,584,265
Instruction Related	5,589,002	345,682	5,934,684
Student Services	8,766,821	205,696	8,972,517
Physical Plant	15,249,365	(345,029)	14,904,336
Administration and General	16,148,252	439,174	16,587,426
Institutional Student Aid	6,800,596	2,057,998	8,858,594
TOTAL	108,096,004	3,745,818	111,841,822

	<u>Approved Budget 2015-16</u>	<u>Budget Change</u>	<u>Approved Budget 2016-17</u>
FUNCTION BY MAJOR EXPENSE CLASSIFICATION			
INSTRUCTION			
Personal Services	49,477,458	956,249	50,433,707
Supplies and Expense	4,945,371	54,588	4,999,959
Repairs and Maintenance	507,423	400	507,823
Capital Outlay	611,716	31,060	642,776
TOTAL INSTRUCTION	55,541,968	1,042,297	56,584,265
INSTRUCTION RELATED			
Personal Services	3,276,596	(2,014)	3,274,582
Supplies and Expense	959,595	2,470	962,065
Repairs and Maintenance	433,682	345,226	778,908
Capital Outlay	919,129	0	919,129
TOTAL INSTRUCTION RELATED	5,589,002	345,682	5,934,684
STUDENT SERVICES			
Personal Services	7,449,611	136,953	7,586,564
Supplies and Expense	1,132,528	37,841	1,170,369
Repairs and Maintenance	158,037	37,802	195,839
Capital Outlay	26,645	(6,900)	19,745
TOTAL STUDENT SERVICES	8,766,821	205,696	8,972,517
PHYSICAL PLANT			
Personal Services	6,790,653	(343,129)	6,447,524
Supplies and Expense	7,446,611	(1,900)	7,444,711
Repairs and Maintenance	858,076	0	858,076
Capital Outlay	154,025	0	154,025
TOTAL PHYSICAL PLANT	15,249,365	(345,029)	14,904,336
ADMINISTRATION AND GENERAL			
Personal Services	11,839,557	360,116	12,199,673
Supplies and Expense	3,459,657	77,857	3,537,514
Repairs and Maintenance	733,694	(1,799)	731,895
Capital Outlay	115,344	3,000	118,344
TOTAL ADMINISTRATION AND GENERAL	16,148,252	439,174	16,587,426
INSTITUTIONAL STUDENT AID			
Supplies and Expense	6,800,596	2,057,998	8,858,594
TOTAL INSTITUTIONAL STUDENT AID	6,800,596	2,057,998	8,858,594
TOTAL BUDGET	108,096,004	3,745,818	111,841,822

Summary of Construction Change Order Recommended for Authorization

GRIFFIN CENTER

Empire Contractors, Inc. - General Contractor

CO-014	Changed landscape plans to improve aesthetics and safety for maintaining the area.	\$107,716
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**Summary of Construction Change Orders
Authorized by the Vice President for Finance and Administration**

GRIFFIN CENTER

Empire Contractors

CO-015	Insulation of geothermal pump	\$ 1,205
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ARTS CENTER SKYLIGHT REPLACEMENT

Deig Bros. Lumber and Construction Co, Inc.

CO-003	Drainage repairs at north end of building	\$ 7,450
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CO-004	Patio concrete replacement	\$12,750
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**Summary
Construction Projects
July 14, 2016**

Projects Recently Completed

Physical Plant Roof Replacement

Project Cost \$ 132,000

Funding Source: General Repair and Rehabilitation Appropriation

Atheneum Roof Replacement

Project Cost \$ 117,000

Funding Source: Special Projects Reserves

Projects Under Construction

Multi-Institutional Academic Health and Science Research Center

Project Cost \$ 6,000,000

Funding Source: Legislative Appropriation - 2015

Housing Renovation of Saletta, Welsh and Marshall Buildings

Project Cost \$ 1,700,000

Funding Source: Housing Reserves

University Center Renovation: Chic-fil-A and Steak 'n Shake

Project Cost \$ 800,000

Funding Source: Food Services Reserves

Parking Lots A & B Landscaping Replacement

Project Cost \$ 600,000

Funding Source: Landscape Reserves

Orr Center Roof Replacement/Repair

Project Cost \$ 405,000

Funding Source: General Repair and Rehabilitation Appropriation

UC 205/206 University Suite Renovation

Project Cost \$ 300,000

Funding Source: Special Projects

Projects Under Construction (cont'd)

Install Additional Drainage Pipes for Parking Lot K

Project Cost \$ 126,000

Funding Source: Parking and Transportation Reserves

Housing Exterior Steps Replacement

Project Cost \$ 170,000

Funding Source: Housing Reserves

Projects in Design

Physical Activities Center (PAC) Renovation

Project Cost \$ 16,000,000

Funding Source: Legislative Appropriation - 2013

Health Professions Center: Classroom Renovation/Expansion

Project Cost \$ 8,000,000

Funding Source: Legislative Appropriation - 2015

Fuquay Welcome Center

Project Cost \$ 2,500,000

Funding Sources:

Private Gifts \$ 2,000,000

Special Projects Reserves \$ 500,000

Energy Management System Upgrade:

Health Professions Center, Science and Education Center, and Physical Plant

Project Cost \$ 180,000

Funding Source: General Repair and Rehabilitation Appropriation